

Search Cheat Sheet (Legacy)

Search Type	Description	Example
Exact phrase search	To search for content that contains the exact phrase "chalk and cheese"	"chalk and cheese"
Or Search	To search for content that contains one of the terms, "chalk" OR "cheese"	chalk OR cheese
And Search	To search for content that contains both the terms "chalk" AND "cheese"	chalk AND cheese
Not search	To search for content that contains "chalk" but NOT "cheese"	chalk NOT cheese
Excluded Term search	Similar to the NOT search, to search for content that contains "chalk" and "butter" but NOT "cheese"	chalk butter -cheese
Grouping Search	To search for content that MUST contain "chalk" but CAN contain either "cheese" or "butter"	(cheese OR butter) AND chalk
Title Search	To search for content with "chalk" in its title, where <i>title</i> is the field keyword.	title:chalk
Wild card searches	Single character To search for "butter" or "batter"	b?tter
Wild card searches	Multiple characters To search for "chicken" or "chickpea" Wildcards can be used anywhere within a word, except at the very beginning.	chick* or c*c* c*c?
Proximity searches	This search ensure that the two words specified must be within a certain number of words of each other to be included.	"octagon post"~1 will return "Octagon blog post"
Range search	Searches for names that fall alphabetically within the specified range.	[adam to ben]
Fuzzy search	This search looks for words spelled similarly. To search for octagon, if unsure about spelling:	octogan~ will correctly return "octagon"
Combined search	You can also combine various search terms together	o?tag* AND past~ AND ("blog" AND "post")